

# POEMS IN THE WAITING ROOM

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## Gift Aid Declaration Form:

Gift Aid allows us to claim an extra 25% of your donation from the tax man, so is greatly appreciated. Please complete and return this form to the address above.

**Your full name:**

Note: couples need to complete separate forms

**Your house number/ name:**

**Your full address:**

**Your Post Code:**

DECLARATION: I want Poems In The Waiting Room to treat all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations **including** all donations I have made for this year and the six tax years prior to the year of this declaration, and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

I confirm that I have paid an amount of U.K. Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on my donations in the appropriate tax year.

**Signature:**

**Date** ..... / ..... / .....

*NOTES You can cancel this Declaration at any time by notifying Poems in the Waiting Room. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Poems in the Waiting Room reclaims, you can cancel your declaration. If you are unsure whether your donations qualify for Gift Aid tax relief, refer to the HMRC website, [www.hmrc.gov.uk](http://www.hmrc.gov.uk). Please notify Poems in the Waiting Room if you change your name or address.*